



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday October 17, 2023, 6:30pm | Meeting called to order by April Childs, Chair

In Attendance

• Mr. Huculak, Principal	• April Childs, Chair
• Crystal Brownlee, Acting Assistant Principal	• Teresa Bladon, Vice-Chair
• Kerri Williams, Assistant Principal	• Kerri Holmes, Secretary
• Jim Seutter, EIPS Board Trustee	• Parents (Mojtaba Yousefi (online))

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept October Agenda as presented made by Teresa Bladon. Seconded by April Childs. Carried.
- Motion to approve the September Minutes as presented made by April Childs. Seconded by Teresa Bladon. Carried.

Reports

a. EIPS Board Trustee

- Welcome Trustee Jim Seutter. Trustee presented his report. Refer to the full [Trustee Report on the school website](#). Board meetings are always available [online](#).
- School tours happening.
- Big issue in district is French Immersion program location. Decision scheduled for Thursday. Three options are being considered.
 - i. One option is to locate to Bev Facey.
 - ii. Relocation to take place in 2026-27 school year.
 - iii. Receiving some negative feedback about all options from parents.
 - iv. There is no consensus among parents regarding the preferred option.

b. Teacher's Report

Chantelle Robertson provided the following update:

- There was a volleyball tournament in October
- Week of Oct. 23:
 - Book Fair
 - Oct. 24 immunizations for Gr. 6
 - Picture retakes
 - Parent teacher interviews

- Junior Volleyball tournament
- Snake parade planned for Halloween for elementary; junior high Halloween activities are being planned. Further information to be shared in the Smore.
- Administration will follow up on whether there will be a Halloween event held in the evening on Oct. 30
- November early out & jersey day
- Bullying awareness and prevention week following Fall break
- Nov. Linking Generations visit on Nov. 16

c. Administration Report

Jeff Huculak provided the following update:

1. PAS meeting will follow at 7:30pm. Parents are welcome to stay for one or both meetings. We will be electing a new PAS executive tonight.
2. Staffing Update
 - Crystal Brownlee (Acting For Assistant Principal) – Taking over for Alexandra Candler who is on leave until the birth of her baby. Alexandra is due shortly.
 - We hired 2 Educational Assistants to support our students – Robyn Atwood and Katayoon Kohnehshahry.
 - Both Ms. Atwood and Mrs. K began yesterday.
 - To begin, Ms. Atwood will be providing support in Mrs. Leclair’s Grade 1 class and Ms. K. will be providing support in Grade 6 (am) and Kindergarten (pm).
 - As the year goes along, if we see a need for support in another area, we can redeploy our EAs. They are very flexible and do a great job.
3. Field Trip Fees for Elementary students
 - Students in K-6 should have received a letter at the end of September outlining their field trip fees for the 2023-24 school year.
4. Parent/Teacher Interviews
 - Taking place on Wednesday, October 25 and Thursday, October 26 from 4:00pm – 7:30pm. Interviews will be in-person and teachers will be in their classroom.
 - Parents are encouraged to contact their child’s teacher directly and set up a different time if they cannot attend. The booking system opened today at 4:00pm.
 - Our Supports for Students Team, along with Mr. Jap, will be available on Wednesday, October 25 during conferences to share information about our Reset Room and offer strategies for caregivers and students to understand and manage stress. Grades 6-9 students and families are invited to stop by the Reset Room (located upstairs in Rm. 234) to take part in fun games and enter to win prizes!
5. Linking Generations
 - 34 students in grades 7, 8 and 9 participating.
 - Visits have started, however the next couple will be cancelled because there is an outbreak at the Chartwell lodge.
6. Grandparent Program
 - 4 seniors

7. Professional Learning Day on October 6
 - Staff participated Division-wide PD Day on October 6.
 - All 1500 EIPS staff bussed to Millenium Place.
 - Theme was “Our Students, Our Stories, Our Strength.”
 - Staff heard from both current and former EIPS students, and superintendent Sandra Stoddard.
 - In the afternoon, school admin led through a s discussion of how we could make this the best year ever for our students and ourselves.
8. Halloween information – will provide more input in the Smore.
9. Remembrance Day Ceremony – School ceremony on Friday, November 3. Parents are welcome. Watch the Smore for more information.
10. Albert Education Assurance and EIPS Survey Results (Results from parents, students, and staff)
 - Jeff shared results. Decline in a few areas. Staff looking for input on how we can improve. Survey Results will be shared shortly with parents. School Admin will be sending home a survey within the next few weeks to gather more information form parents.
 - SCHOOL GOALS:
 - Goal #1

By identifying essential outcomes through scope and sequence and data analysis, staff will build capacity in numeracy. Growth will be reflected using teacher awarded marks, common unit and final exams, STAR Math analysis and PAT data.
 - Goal # 2

All students will demonstrate growth in common assessments administered throughout our reporting periods in December, March, and June, as a result of all staff incorporating a variety of literacy opportunities with a focus on small-group instruction.
 - Goal #3

By strengthening connections, empathy and relationships our school community will grow together in an inclusive and safe environment as demonstrated through school-wide initiatives, as well as staff, student and caregiver surveys in December, March, and May.

d. COSC Report

April Childs provided the following update:

- \$500 grant to use by end of year; prescriptive on what it must be used for
- Discussed new curriculum (Grade 4 – 6 math and LA) and learning gaps; science coming next year. No update on Jr High curriculum changes.

Old Business

- a. N/A

New Business

- a. **Ideas for Community Building for 2023 - 2024**
 - Tabled for next meeting

Adjournment

- Next meeting is Tuesday, November 14, 2023 @ 6:30pm
- Meeting adjourned at 7:30 pm

Contact Parent Council

Email: lrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>