



# MEETING MINUTES

Lakeland Ridge Parent Action Society

*Tuesday October 17, 2023, 7:30pm | Meeting called to order by Jeff Huculak, Principal*

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## In Attendance

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| <ul style="list-style-type: none"><li>• Mr. Huculak, Principal</li><li>• Alexandra Candler, Assistant Principal</li><li>• Kerri Williams, Assistant Principal</li><li>• Michelle Lyster, Outgoing Chair</li><li>• Teresa Bladon, Outgoing Vice-Chair</li></ul> | <ul style="list-style-type: none"><li>• Kathi Engel, Outgoing Treasurer &amp; Hot Lunch Coord.</li><li>• Kerri Holmes, Secretary</li><li>• Kim Heit (Director at Large)</li><li>• April Childs (Director at Large)</li><li>• Vacant (Director at Large)</li><li>• Parents (4)</li></ul> |
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## Welcome, Agenda & Introductions

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- The Board, Administration and parents were introduced.
- Teresa Bladon will stand in for Acting Chair
- Quorum not established

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## Election of the PAS Executive Board

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### Parent Action Society elections were held for the 2023 – 2024 school year:

Mr. Huculak explained school council positions, bylaws, descriptions and election process (available at <https://www.lakelandridge.ca/parents/school-council>).

- **Elections were unable to occur due to a lack of quorum.**
- **Current executive will continue until Election is held**

Parents and administration discussed options for PAS going forward

- Jeff will look into options and bring forward to next Parent Council Meeting
- It is the wish of PAS attendees to ensure the funds remain available for the student body such as library book requests, drama, year-end graduations.

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## Agenda & Approval of Minutes

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- *Joel Holmes joined the meeting, establishing quorum*
- Motion to accept October Agenda as presented made by Teresa Bladon. Seconded by April Childs. Carried.
- Motion to accept May 2023 Minutes as presented made by Kim Heit. Seconded by April Childs. Carried.

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## Financial Report

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- Financial Statements ending Aug 31, 2022 are completed in draft form. A copy was provided to all attendees.
- Kim Heit and Kerri Holmes are appointed to complete the financial audit by November 1, 2023.
- *Joel Holmes left joined the meeting, no quorum available.*

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## Fundraising Updates

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### a. Hot Lunch Report

- Kathi is following up with potential new Coordinators

### b. Little Caesars

- April Childs is willing to coordinate the Little Caesars fundraising this school year

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## New Business

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### a. Book Club

- Tabled for next meeting

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## Adjournment

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- Next PAS meeting Tuesday, November 14, 2023 @ 7:30pm
- Meeting adjourned at 8:12pm

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## Parent Action Society Contact

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Email: [llrpschair@gmail.com](mailto:llrpschair@gmail.com)

Website: <https://www.lakelandridge.ca/parents/parent-action-society>