



MEETING MINUTES

Lakeland Ridge Parent Council

Tuesday January 17, 2023, 6:30pm | Meeting called to order by April Childs, Chair

In Attendance

• Mr. Huculak, Principal	• April Childs, Chair
• Alexandra Candler, Assistant Principal	• Theresa Bladon, Vice-Chair
• Kerri Williams, Assistant Principal	• Kerri Holmes, Secretary (Joel Holmes)
• Jim Seutter, EIPS Board Trustee	• Parents (0)

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.
- Welcome and thank you to all in attendance

Agenda & Approval of Minutes

- Motion to accept January Agenda as presented made by April Childs. Seconded by Theresa Bladon. Carried.
- Approval of November Minutes as presented made by April Childs. Seconded by Theresa Bladon. Carried.

Reports

a. EIPS Board Trustee

- Welcome Trustee Jim Seutter. Trustee presented his report. Refer to the full [Trustee Report on the school website](#). Board meetings are always available [online](#).
- Board meetings typically open to the public; and accessible via [EIPS YouTube channel](#) to listen in.

b. Teacher's Report

- Welcome Chantelle Robertson. Ms. Robertson presented her report:

Important Dates

January

Jan 23 - Hot Lunch Opa

Jan 24 - Field Trip Sunridge Ski Area Grades 4 to 7

Jan 26 - **Advanced Placement Information Session: 6pm @ Bev Facey**, Linking Generations Visit

Jan 30 - PL Day - No School

February

Feb 1 - Early Dismissal (Red/White/Pink Day), **International Baccalaureate Information Session: 6pm @ Sal Comp**

Feb 2 - Linking Generations Visit, K-6 Family Math Games Night

Feb 3 - Gr. 9 Immunizations

Feb 9 & 10 - North Central Teacher's Convention - No School

Feb 13 - Saffron Presentations 71/72/91/93

Feb 14- Saffron Presentations 92/94

Feb 13 - Feb 17 - LLR Book Fair

Feb 15 & 16 - Parent Teacher Interviews

Feb 16 - Saffron Presentations 73/74

Feb 17 - Saffron Presentations 81, 82 and 83

Feb 20 - Family Day - No School

Feb 22 - Gr. 9 Field Trip- Citadel Theatre

Feb 22 - Saffron Presentations 71/73

Feb 23 - Saffron Presentations 74/82/91/94

Feb 27 - Hot Lunch Nitza's

Feb 28 - Saffron Presentations 81/83

March

Mar 1 - Saffron Presentations 72

Mar 2 - Saffron Presentations 92/93

c. Administrative Report

1. Thank you for treats and to PAS for paying half of our Christmas lunch for Staff.
2. Staffing Update
 - Mrs. Kugler (maternity leave) – Ms. Atwal will be here until the end of June.
 - Mrs. Moravec (medical leave) – Mr. Kowalski is in for Mrs. Moravec.
 - Mr. Bennett (medical leave) – We have had several substitutes in for Mr. Bennett. Unfortunately, due to the specific skill set required and extenuating circumstances we have had difficulty filling the position. We have hired Mr. Hatfield who will begin tomorrow.
3. Assurance Review (Formerly Results Review) – Took Place on December 6. Thank you to April Childs (School Council Chair) who attended from LLR. Superintendent Mark Liguori, Trustee Seutter along with a few other Trustees, Administrators from SouthPointe, Fort Saskatchewan Christian, Mundare and Fultonvale there, as well as parent representatives from some of the schools attended. It was a great opportunity to talk about our school and hear what others are doing.

4. Learning Disruption Funding
 - The provincial government provided a bit of funding for those students in Grades 2, 3 and 4 who scored below the 25th percentile according to our June Numeracy Assessment Screener and STAR data. Our school received \$9400.
 - We hired Mrs. Troup (one of our junior high teachers who is part-time and only taught mornings) to provide the intervention programming. She started in this role after Christmas Break in the afternoons. Some students were identified as needing literacy support, other numeracy, and some both.
 - Literacy – supporting students through small-group sessions that focus on targeted reading strategies, including, but not limited to, phonemic awareness, phonics instruction, vocabulary development, comprehension strategies and fluency skills. Reading data will be used to plan structured explicit small-group instruction focused on the areas the teacher has determined as areas of concern.
 - Numeracy – targeting number sense and basic fact fluency. Fact fluency will include fundamental learning around accuracy, efficiency, flexibility, and strategy selection. Student learning profiles will identify areas of need and target instruction.
 - 26 students receiving literacy support, 11 students numeracy and 11 students both literacy and numeracy.

5. Reset Room
 - In December, the province awarded EIPS \$1.9 million, as part of its mental health grant to address student emotional wellness challenges. EIPS is using the funds to pilot a new Mental Health in Schools project by setting up support centers in every junior high school across the Division. all EIPS junior high schools will house a support center, featuring a continuum of evidence-based mental health supports and services for students and their families. The centers will act as spaces for students where they can come when they feel overwhelmed and focus on what they're experiencing in the moment—all under the supervision of an EIPS teacher who's trained in mental health literacy and supported by the Division's counselling team.
 - Lakeland Ridge will be hiring a teacher to work in our Reset room beginning February 1. This will be for our junior high students only. We will also have funding to staff the room full-time next year, as long as the funding stays in place as promised. We will let families know once we get our room established. We hope to have things in place by the end of next week.

6. Parent/Teacher/Student Conferences – February 15 &16. Information will be sent home in early February. Book Fair will run from Feb. 13-17.

7. Kindergarten and Returning Student Registration – Lakeland Ridge School will have open boundaries for next year. All student registrations for the 2023-24 school year—including kindergarten registration, returning student registration and new student registration—will take place online beginning Feb. 1, 2022. RSR takes placed Feb. 1-28. Current EIPS families will receive an email with the link to complete the Returning Student Registration Form available through the PowerSchool. Please visit the EIPS website for additional information.

8. Junior High Honours (Grade 8 and 9 next year)

- EIPS held a virtual Q and A session for parents on January 11.
- Students are expected to complete 25 hours of community service in an area of passion. Students will also be automatically enrolled in the “CTF: Enterprise and Innovation” option course. Students will still be able to choose other options offered at the school they attend.
- Students are eligible to [apply](#) to the EIPS Junior High Honours program if they have a **minimum 80 per cent** average in **each** of the four core subjects. Applications for the 2023-24 Junior High Honours program are due Jan. 18, 2023.
- From January 25-27, EIPS will confirm conditional acceptance in the 2023-24 Junior High Honours program, based on a student’s marks as of January 18. Students must maintain their honours standing on the year-end report card in June to receive final acceptance in the Honours program for the upcoming year.
- If the number of applications received exceeds the number of spaces available, a random draw will be completed to ensure equity and fairness to all students throughout the Division.
- **Junior High Honours program locations (2023-24):**
 - Grade 8:**
 - F.R. Haythorne Junior High (anticipated location)
 - Sherwood Heights Junior High (anticipated location)
 - Other sites may be added if enough applications are received – decisions will be made in late-January
 - Grade 9:**
 - F.R. Haythorne Junior High (if numbers warrant)
 - Sherwood Heights Junior High (if numbers warrant)
 - Other sites may be added if enough applications are received – decisions will be made in late-January

9. School Fees – Planning for next year has begun. In December we sent out a message to all families regarding school fees for the upcoming year. The message included the 2022-23 school fees and let parents know that we would be discussing school fees at our January 17 School Council meeting. Teachers select field trips that they feel will be beneficial for students and that are aligned with the Alberta curriculum. They work hard to ensure that we receive the best value for our dollar. All fees are "cost recovery", meaning that the school does not make money from supervision or field trip fees. Each year we build the timetable around staffing expertise and student interest.

Fees can be found on our school website under “About” and then clicking “Fees.” Here is the link. <https://www.lakelandridge.ca/about/fees>

Specifically, we are looking for input on the following:

- Optional courses
- Noon hour supervision
- Field trips
- Extracurricular activities
- Non-curricular travel (for example, ski trips)
- Non-curricular goods and services (for example, yearbooks)

Discussion:

- Materials will be shared on our website
 - School administration will use feedback provided to help determine fees for 2023-24, which will then be shared at the March school council meeting, posted to our website and shared via link through email.
10. Alberta Education Assurance Surveys– As an annual check-up on the education system, the Assurance Surveys provides an opportunity for Alberta Education and school authorities to ensure that we are equipping students for success. We expect these to come out end of January or February.
- Parents of students in grades 4 and 7 will receive a survey from Alberta Education. The package will contain a copy letter to parents/guardians, a Random-Access Code (RAC) for accessing the survey online and instructions for accessing the survey in other languages if needed.
 - Parents need to complete surveys by Feb. 24
 - Students in grades 4 and 7, as well as all teachers will be completing their surveys online at school.

d. COSC Report

- Caregiver Series continues: <https://www.strathcona.ca/community-families/parents-children-families/parentsupport/>

Old Business

- N/A

New Business

- a. School engagement grant due Jan 31.
- a. Recommendation to Pool money with other schools
 - b. Spending rules around grant are quite restrictive
 - c. Schools can use grant to have guest speakers

Adjournment

- Next meeting is Tuesday, Feb 21, 2023 @ 6:30pm
- Next PAS meeting Tuesday April 11, 2023 @ 7:30pm
- Meeting adjourned at 7:23pm

Contact Parent Council

Email: lrschoolcouncil@gmail.com

Website: <http://lakelandridge.ca/parent-info/school-council>