



MEETING MINUTES

Lakeland Ridge Parent Action Society

Tuesday October 11, 2022, 7:30pm | Meeting called to order by Michelle Lyster, Chair

In Attendance

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| <ul style="list-style-type: none">• Mr. Huculak, Principal• Alexandra Candler, Assistant Principal• Kerri Williams, Assistant Principal• Michelle Lyster, Chair• Amy Dieser, Vice-Chair | <ul style="list-style-type: none">• Kathi Engel, Treasurer & Hot Lunch Coord.• Kerri Holmes, Secretary• Kim Heit (Director at Large)• Teresa Bladon (Director at Large)• April Childs (Director at Large)• Parents (0) |
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Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

Election of the PAS Executive Board

Parent Action Society elections were held for the 2022 – 2023 school year:

Mr. Huculak explained school council positions, bylaws, descriptions and election process (available at <https://www.lakelandridge.ca/parents/school-council>).

- **Chair:** Michelle Lyster has let her name stand for this position. All in favor. Elected.
- **Vice Chair:** Teresa Bladon has nominated herself for this position. All in favor. Elected.
- **Treasurer:** Kathi Engel has let her name stand for this position. All in favor. Elected.
- **Secretary:** Kerri Holmes has let her name stand for this position. All in favor. Elected.
- **Directors-at-Large (3):** Kim Heit and April Childs have let their names stand for two of these positions. All in favor. Elected. The third position remains vacant.

Agenda & Approval of Minutes

- Motion to accept October Agenda as presented made by Kathleen Engel. Seconded by Kerri Holmes. Carried.
- Motion to accept February Minutes as presented made by April Childs. Seconded by Kathleen Engel. Carried.

Financial Report

- Financial Statements ending Aug 31, 2022 are completed in draft form. A copy was provided to all attendees.
- Kim Heit and Kerri Holmes are appointed to completed the financial audit.

- Due to increased vendor costs and not passing along that cost to parents resulted in hot lunch raising approximately \$3,000. Sweetness Cookies raised \$1100 and Little Caesars raised approximately \$1200.
- Funds raised went towards outdoor classroom.
- PAS sponsored Fun Run Club, Grade 9 and Grade 6 grads and Teacher Appreciation events.
- Cash balance is sitting at approximately \$12K; this will open up additional grant opportunities going forward.

Fundraising Updates

a. Hot Lunch Report

- Volunteer numbers continue to be low
- Nitza's, Popeyes and Opa continue to be reliable vendors
- Motion for \$500 for hot lunch to pay for supplies made by Amy Dieser; seconded by Kim Heit. All in favor. Carried.

b. Little Caesars & Sweetness Cookies

- Targeting February (around parent teacher interviews)
- Will include the cookie fundraiser as well through Sweetness
- Volunteers will be needed for pickup and distribution
- Order forms for cookies and pizza will be coming shortly

New Business

a. Book Club

- Request for sponsorship of \$200 for Semester 1 and 2 Book
- Motion to sponsor the Book Club for up to a maximum of \$400 for their Semester 1 and Semester 2 book made by April Childs. Seconded by Teresa Bladon. All in favor. Carried.

b. Drama

- Need exists to replace some of the technical equipment (mics, lighting board, etc). Expected that it may cost up to \$5000 to replace.
- Motion to sponsor the Drama and Performing Arts departments for up to a maximum of \$5000 for the purchase of technical equipment such as microphone packs, a sound board and portable speaker system, in consultation with LLR administration made by Kerri Holmes. Seconded by Teresa Bladon. All in favor. Carried.

c. Staff Appreciation

- Motion to sponsor staff appreciation activities for up to a maximum of \$1500 made by April Childs. Seconded by Kerri Holmes. All in favor. Carried.

d. Recruiting Parents to PAS and Parent Council

- Set up a table at Parent-Teacher interviews
- Pamphlets at a table
- Executive team will cover the table over the two days and work on attracting parents to PAS

Adjournment

- Next PAS meeting Tuesday, January 17, 2022 @ 7:30pm

- Meeting adjourned at 8:41pm

Parent Action Society Contact

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Website: <https://www.lakelandridge.ca/parents/parent-action-society>