

Lakeland Ridge School Council
Meeting Minutes
Wednesday January 25, 2017
6:30 – 8:00



Attendance:

Annette Hubick, Chair	Ryan Marshall, Principal	Melissa Kerr, Assistant Principal
Trina	Chelsea Kalvin	Sherry Smith-Miranda
Mandy Isaac	Jana Strate	Lyndsay Arndt
Jay Robertson	Daniell Witzke	Sheri Staigh
Amy Dieser	Dinene Yaniw	Trina Boymook, EIPS Trustee

The meeting was called to order by Annette Hubick at 6:34 p.m.

1. Opening Remarks and Welcome (Chair)

Amy Dieser took minutes due to Kathleen's absence

2. Round Table Introductions

Introductions were made around the room

3. January 25, 2017 Meeting Agenda Amendments and Approval (Chair)

No amendments to the agenda

Motion to approve the agenda as presented: Sheri Staigh. **Seconded:** Chelsea Kalvin. **CARRIED.**

4. Approval of/Amendments to November 23, 2016 Meeting Minutes (Chair)

No amendments/changes

Motion to accept the minutes as amended: Daniell Witzke. **Seconded:** Mandy Isaac **CARRIED.**

5. Reports

a. Administration (LLR Admin Team)

- The boundary review process starting soon for the Davidson school. You will see communication on this in the media, via email, etc. Dates are Feb 8 and 16 from 5:00 to 7:30 at LLR. This boundary change will affect LLR and we need parents to come and give input. Come make your voice heard. Feedback is welcome and no decision has been made on boundaries.
- EIPS advised all parents via email that a division-wide block of Snapchat and Instagram due to the absence of educational value, potential for harmful acts and high bandwidth usage of these apps. EIPS will look at bringing back Instagram if a teacher brings forward an educational value.
- Fridays are a cyber-information day on the LLR School Facebook page.
- Cell phone policy has been updated at LLR. There was no standardization from class to class on what kids were allowed to use cell phones for and when. Now: no cell phones in class unless directed by teacher for an educational purpose. There are consequences if a child is caught using the phone with punishment getting more severe with each offence. Teachers will no longer send reminders during the day (to avoid teachers sending texts during the day). LLR Administration also asks parents not to text during the day (cooperation is appreciated). Elementary kids are only allowed devices if teacher allows and only during indoor recess. This policy is posted on the LLR website.

- Library Learning Common upgrade is underway at LLR with support of LLR Parent Action Society funding. Looking to change the space around, purchase new furniture and create learning hubs. It will be designed with grade 4-9 students in mind. Committee formed to lead the project – Mrs. Lake, Mr. Lobe, Mrs. Rice and Mr. Marshall.
- Literacy & Numeracy – the school is undergoing a transformation in portraying what these concepts are, how it impacts you (students) and how it relates to other subjects. Also demonstrating “literacy around the world” so that students think about it when they are out in public (this will be located in junior high stairwell). A committee has been formed to drive this in the school. Parents are welcome to participate; contact Miss Kerr if interested.
- A reminder to complete the EIPS parent engagement survey—due January 30.
- LLR’s discipline policy was explained. First offence should be reported to and handled by the teacher as he or she knows the student best. If it continues, it is sent to administration—Assistant Principal Kerr (k-4) and Assistant Principal Tuckwood (5-9). Teachers have flexibility on consequences. When it gets to admin, it can escalate to consequences such as suspensions and assignment of community services. Expulsion decisions go to the board. Parents are not told what happens to the other student involved in an altercation (privacy concern and protection of students). If issues arise on the walk/bus ride to and from school, please report to administration as it has the ability to address those issues. The school also has an RCMP resource officer who can be used in particular situations. Incidents include verbal abuse and social media posts. Parents are encouraged to contact a teacher as soon as these incidents happen; use a phone call if possible (email can be misconstrued). Kids need to understand the difference between tattling (e.g., “Johnny isn’t standing in line properly.”) and an injustice (“Johnny is doing something harmful to me or someone else.”).

b. EIPS Board Report (*Trina Boymook*)

- Sherwood Park Boundary Review – 1105 surveys were submitted in November. The board reviewed the results on January 12, 2017. Trustee Boymook shared some information on what the respondents said were the most important points to consider when making boundary decisions. Open houses to review and provide feedback on the Boundary Options will be held on February 8 and 16 from 5-7:30. The Boundary changes impact those students who live north of Baseline and East of Sherwood Drive. The schools impacted by the review are Lakeland Ridge, Woodbridge Farms, Millshaven, Pine Street, Cloverbar and Sherwood Heights. The information shared at the open house will also be available on the EIPS website—after the February 8th open house—and people can choose to provide their feedback online.
- School Closure Consideration – At the December 15, 2016 EIPS Board meeting the Board approved a motion to consider the possible closure of Ministik School. Information on the regulations that guide the process are posted on EIPS website, as well as a link to Board Policy 15 “Program Reduction and School Closure.” This section of the website will be kept current with the latest information available. EIPS will be hosting two public consultations, which are being held on February 7 and 15 at Ministik School at 6:30. Doors open at 6pm.
- Boundary Exemption Process – The boundary exemption process will begin February 1, 2017. Students seeking a boundary exemption for the 2017/18 must have their application in by April 7, 2017. Information of which schools that will have closed boundaries or schools who have specific closed grades will be posted by February 1, 2017. Please refer to EIPS website for information.

- Finance Minister Round Table Discussion – On January 25, 2017, MLA Littlewood hosted a round table discussion with the Minister of Finance in Vegreville. Trustee Boymook attended on behalf of the Board. The round table was part of a pre-budget consultation for the 2017/18 budget. The provincial budget is expected to come out in March. No new spending is expected. Education remains a government priority. MLA Littlewood wanted to discuss what participants saw as challenges and gather thoughts on possible efficiencies that the government could undertake to bring the province back to balance.
- Trustee Boymook also expressed the importance of parents completing the EIPS parent engagement survey.
- The 2018 PAT exam schedule will be different. The minister has set a window time for the Grade 6 and 9 PAT to be administered. This gives divisions the opportunity to establish an exam schedule that better fits their schools. The schedule will be the same at all schools in the division-wide.
- Trustee Boymook expressed thanks for the invitation to attend the Lion King Jr performance and extended congratulations to students and staff on an outstanding performance.

c. COSC – Committee of School Councils (*Annette Hubick*)

Cyber Security Presentation

The North Central Teachers’ Convention Association’s is hosting a parent night presentation, “Cyber Security and the Next Generation” with tech expert Amber MacArthur on Feb. 9, 2017 at Festival Place. The Local purchased 25 of the \$10 tickets and offered them to all COSC members on a first-come, first-served basis. Annette will be make a draw for two free tickets at tonight’s meeting.

Results Review

In November, Annette attended the Results Review meeting where schools presented to EIPS board representatives. She thinks it’s great that the board takes the time to learn more about the meaning behind the numbers in a report.

Parent Engagement Opportunities

1. EIPS Parent Survey – open until January 30. The question was asked of Superintendent Liguori whether parents should base their responses to questions about school leadership on Principal Satchwell or (interim) Principal Marshall. He replied: Mr. Marshall.
2. School Boundaries North East Quadrant
 - a. Open Houses, February 8 & 16, 5-7:30 p.m. at LLR
 - b. Survey – opens February 8th (information on proposed changes posted on EIPS site that evening).

Depending on the information presented, and parent reaction to it, as well as survey deadlines, we may have more in-depth discussion of the impacts of the options at LLR SC’s response to it at our February 21 meeting.

d. Parent Action Society (*Amy Dieser*)

- Approved a number of school requests at the January 16 meeting including: dolly for hot lunch (\$100), Lighthouse Funds (\$5960), Year End Staff Appreciation (\$750), High End

Priority Furniture matching CIP grants (\$10,000 PAS + \$10,000 CIP grant), Projectors and Entrance TV (\$9000)

- Little Caesars fundraiser will be coming out in mid-February with delivery March 9
- Delaying decision on PAS funding air conditioning units in portables until EIPS central office report is received later this year
- Hot lunch vendors – will be adding Booster Juice back in next order cycle. We have found a franchise willing to deliver and accommodate our school size.
- There is a lot of concern on impact of new Nutrition Policy AP on hot lunch viability

6. Old Business

a. Blanket Exercise (*Annette Hubick*)

Parent Input: Attend at Haythorne, host at LLR, none?

- Are parents interested in attending a blanket exercise? Need about 40 people to make it viable.
- Should we offer one for our school for LLR parents or combine with another school? Attendees agreed that SC should consider combining with another school; if it is well attended and there is significant demand, then we can then consider having one solely for LLR parents.

b. February staff appreciation week (*Mandy Isaac*)

- Both Cobbs and Save On will be donating food for the breakfast so other than coffee, expenses will be much less than budgeted for.
- The event is set for Feb 16.
- Annette Hubick offered kudos to Mandy for obtaining the donations and thanks for the time spent organizing this gesture of staff appreciation on behalf of school council.

c. EIPS Administrative Procedure 164 - Nutrition (*Annette Hubick*)

- COSC Chair Jacquie Surgenor compiled school council feedback (including LLR's) and provided it to EIPS administration. There were many common parent concerns and questions about application of the policy to hot lunch programs and school-wide/in-class celebrations (including birthdays).
- EIPS is responding by forming a School Council Nutrition Committee to explore the common issues and develop recommendations of possible amendments to the policy. It will be comprised of school council representatives and their principals as well as central office staff. Both LLR School Council Chair Annette Hubick and Vice Chair Lyndsay Arndt have volunteered to serve on the committee. The first meeting will take place on February 13, 2017.

d. Grade 3&4 class sizes—plans for supports (*Ryan Marshall*)

- Looking at options for next year; there is no budget for this year for EA support. Potentially looking for a few hours of support per week if the budget can be rejigged.
- For next year, grades 4 and 5 have closed boundaries.
- Have discussed a split grade 4/5 class for 2017-18, which would lower class size slightly.

7. New Business

Parent Input on 2017-18 School Year

Annette Hubick reminded everyone that this session was about gathering parent input before school administration begins the planning process begins. It is not about admin presenting its plans. She thanked admin for this opportunity and for its willingness to listen to parents. She also reminded everyone that this isn't the only opportunity for parents to express their opinions and encouraged people to email Mr. Marshall directly.

Mr. Marshall explained that this session was one form of feedback. Admin will also be asking staff, students, transportation, etc., for input. Ultimately the decision is Mr. Marshall's using information from many sources.

Parents gave feedback on a variety of topics from concerts to the bell schedule. Assistant Principal Kerr recorded comments and the document will be posted on the school council section of the school website. Time did not permit discussion of all topics, notably:

- Parent/Teacher conferences
- Student/Class responsibilities
- Junior High Options
- Junior High Flex Blocks

These items will be discussed at future school council meetings, the soonest scheduling permits.

8. Next Meeting Date

Tuesday, February 21, 2017, Library

9. Meeting Adjournment

Motion to adjourn: Sheri Straigh at 9:10 p.m. **Seconded:** Daniell Witzke; **CARRIED.**

Annette Hubick asked Chair Boymook to draw the winner of the two tickets to the Cyber-Security parent seminar. Mandy Isaac was the winner.