

Lakeland Ridge School Advisory Council
Meeting Minutes
Monday, June 13, 2016, 6:30 p.m.



Attendance

Dwight Dibben, Chair	Sheri Staigh	Amy Dieser
Andrea Cundliffe, Vice Chair	Michelle Lyster	
Toni Januario, Treasurer	Annette Hubick	
Karla Satchwell, Principal	Marnie Dibben	
Trina Boymook, EIPS Board Chair	Lorna Spargo (ASCA Director)	

The meeting was called to order by the Chair at 6:30 p.m.

1. Introductions and Opening Remarks

Introductions around the room.

2. Approval of Prior Meeting Minutes

Approval of the Minutes Moved by Andrea Cundliffe, Seconded by Toni Januario. Carried.

3. Approval of the June 13, 2016 Meeting Agenda

Approval of the Agenda Moved by Toni Januario, Seconded by Marnie Dibben. Carried.

4. Reports

a) Staff / Leader in Me Update, Karla Satchwell

- Leader in Me Program will be continuing next year with related assemblies concluding for the current year.

b) School Administration Report, Karla Satchwell

- Athletic Awards Assembly is tomorrow, June 14th.
- Daily Physical Activity (DPA) will be done differently next year. DPA is organized within the school and can be inside or outside of the official timetable – next year DPA will be part of lunch/recess that students can choose to be a part of or not. No impact will occur on other clubs with this change for those that meet during the lunch hour.
- Administration is building 3 minutes between blocks next year and 5 minutes of homeroom that existed previously will be moved into Block 1 meaning that the school day will end 1 minute earlier.

c) EIPS Trustee Report, Trina Boymook

- .At our April 21, 2016 Board meetings Trustees passed a motion to write to the Minister of Education with a request that School Boards be exempted or receive a full rebate on the carbon levy and provincial fuel tax. The Board has submitted and emergent resolution concerning the new carbon levy with a request that School Boards be exempted or be rebated at the Alberta School Board's Association AGM, which received support by the 61 boards in attendance.
- On May 11, 2016 the Chair, Vice Chair and Superintendent met with all three local MLA's to discuss concerns on the Municipal Government Act (MGA) amendments. The Chair, Trustee Wall and the Superintendent attended the MGA Consultation Session in Edmonton on June 13, 2016.

- At the May 5, 2016 Board Meeting Trustees set the Administrative Fees for 2016/17. At this same meeting the use of \$4.1 Million of reserves was approved to be incorporated into budget allocations leaving \$4.5 Million unallocated reserves.
- The Board reviewed the draft budget at the June 8, 2016 Board meeting and expects to approve the budget at its June 16, 2016 Board Meeting.
- On May 30, 2016 the Board approved additions to Policy 7 Board Operations to add two new categories for delegations to the Board. These can be found on the EIPS website under Section 10.
- The Chair raised ongoing concerns on temperature conditions and the need for air conditioning in Lakeland Ridge portable classrooms that were raised at the last LLR School Council meeting. Administration will be monitoring air temperatures in all EIPS modulars and will be bringing a report to the Board in the Fall.
- On June 16 and 22 EIPS will be hosting two open houses at Pine Street School from 5 to 8 p.m. for the public to meet the architect team, view preliminary site plans and garner feedback on site and school design for the new elementary school in Davidson Creek.
- This Fall the EIPS Board will launch a new boundary review consultation process to establish the boundaries for the new elementary school, redraw boundaries for Lakeland Ridge School and determine which Junior High School the new elementary will feed into. Stantec has been contracted to do the Boundary Review. The only known factor in boundary review is that residents of Davidson creek subdivision will be designated to the new elementary school. Discussions on boundaries and related grandfathering are expected in the 2016/17 school year.
- Consultation on final naming of the new school will also take place in the upcoming school year.

d) Parent Action Society Report, Annette Hubick

- An extra hot lunch day has been added
- Casino receipts from the January, 2016 event totaled \$19,898.42 to LLR School
- An electronic survey has been issued on fundraisers, use of funds and the air conditions/temperature issue in our school. Dependent upon feedback PAS may write to the AGLC to seek permission to use fundraising proceeds from the casino on infrastructure purchases.
- A special meeting was held on May 30, 2016 to make amendments to the Society by-laws and review funding decisions.
- An Admazing Ticket Pack fundraiser will be the first activity in the 2016/17 school year.

5. New Business

a) Administrative Items - Karla Satchwell

- 735 students are projected to attend Lakeland Ridge School in 2016/17.
- School budget is \$4.5 Million – 35.4 Teachers and Counsellors account for 82 per cent of the budget and Office/Support Staff account for 14 per cent of the remainder leaving 4 per cent
- Enhanced Kindergarten program has been running since spring and is essentially a full day program for children identified by teachers as needing more. This is the second year the Division has run this program.
- There are 3 staffing retirements occurring following the conclusion of this school year
- Timetable next year will begin with the morning bell at 8:25 a.m., with a 2:50 p.m. dismissal on regular days.

- Administration received input on the potential mailout of report cards that are not picked up on the last day of school.
- Discussion on concert survey results – likelihood of a Spring Concert occurring next year rather than a Christmas Concert.
- School Fees – lunch supervision fee is going up \$5/student; Agendas will be optional at the Junior High level; all the rest of the school based fees are staying the same. A Heritage Grant has been applied for to offset field trip costs – no response yet.

6. Adjournment – Chair

The next School Council meeting will be the 2016/17 Annual General Meeting on September 21, 2016 at 6:30 at Lakeland Ridge School.

Moved by Andrea Cundliffe, Seconded by Annette Hubick that the meeting adjourn at 7:59 p.m..
Carried.