Lakeland Ridge Parents Action Society

Wednesday October 14, 2015, 6:30 PM

General Meeting

Lakeland Ridge School Library

MINUTES

The mission of the Lakeland Ridge Parents Action Society is to contribute classroom and program resources that would otherwise not be available in order to improve and enrich the educational experience of our children.

Attendees

Andrea Cundliffe Annette Hubick Sherry Smith-Miranda

Randy Schaaf Terri Ackroyd Karla Satchwell

Amy Dieser

- 1. Call to order by Sheri Staigh @ 6:35pm
- 2. Introductions Round table introductions
- 3. Amendments to Agenda/Adoption of Agenda Annette Hubick motioned to adopt the agenda and Sherry Smith-Maranda 2nd -Carried
- 4. Approval of past minutes Sherry Smith-Miranda motioned approve the past minutes and Amy Dieser 2nd- carried
- 5. Election for Chair and Secretary Positions Sheri Staigh called for election of the chair, Annette made a caveat that she would put her name forward as Chair as long as it was understood that she would need volunteers in place for fundraising activities or they would not go forward. Amy Dieser nominated Annette Hubick as chair; Daniell Witzke second Annette Hubick accepts the position of chair.

Sheri Staigh called for election of the Secretary - The Secretary position is left vacant. Sheri Staigh makes a suggestion that the committee all takes turns at being secretary.

6. Hot Lunch Report

- The new system went well with few bumps in the road one refund was granted due to an issue with the records.
- Terri will crunch the numbers however would like to consider moving to two hot lunches a month in the New Year.
- Need to ensure that it's promoted as a fundraiser
- One concern was with moving to two a month would we have enough volunteers and Terry currently has 64 volunteers that she can call on.
- Many teachers were happy with the way it ran and no issues with helping out in the future. One teacher would like to have the grade 9's moved for easier access of the smaller children to the washrooms.

7. Chair Report

- Currently no Chair report due to switching of the Chair position. Daniell Witzke took the time to review Casino update.
- Still require volunteer's for the Casino. We need 6 volunteers for each day
- Daniell Witzke to provide more details for the Casino to Annette for the next school newsletter.
- Daniell Witzke to follow up on the Dow Grant and when we can expect the funds for the GPS units.

8. Treasurer's Report

- Randy reviewed Finances, Randy will provide the council a detailed breakdown
 of the financial report for the group to have a better understanding
- Randy to look at the Laugh and Learn as there seems to be an error on the financial statement.
- Randy is looking for another parent that could review the books once a year for PAS as the one parent has moved to another school and is no longer available to provide the assistance.
- Change Signing Authority at bank. Motion to put Annette Hubick and Sheri Staigh on as signing authorities. Daniell Witzke will continue as another signing for back up. Randy will make an appointment for us to all meet at the bank to update accounts.

9. New Business

New Funding Requests

a. 2015/2016 funding requests

i.	\$100 per teacher for classroom use	\$3800
ii.	Magic Show and hotdogs	\$4250
iii.	Assembly positive referrals	\$650
iv.	Assembly Programs	\$3250
٧.	Year-end hot dog lunch	\$3600
vi.	Emergency Hot Lunch	\$500
vii.	First Aid Kit	\$159
viii.	Buddy Bench	\$200
ix.	Industrial benches	\$1000 each
х.	Future announcements TV's	(TBD)
xi.	Drama club mic's	\$4000
xii.	Instruments	\$1500

xiii. Total requests

\$22.909

- b. Annette brought forward to look at changing out sand in the park. She will look into costs and more details.
- c. Discussion took place around the Drama club and how much it costs to run every year. Asked Admin to provide back to the council what the cost of running the club is yearly.
- d. Could potentially look at using casino funds for new smart boards. Karla to follow up and look at the cost per board and report back
- e. Discussion on instead of providing funds for emergency hot lunch that we ask for parents to donate to the school. Annette to look at setting up an online

- tool that we could specify what would be required. Karla has spent \$400 to have a stock on hand for now.
- f. MRS Li. Has requested instruments for the younger groups in the school. These instruments can be easily washed and used for many years to come. Total cost to fund \$1500
- g. Daniell expressed that she would like to see the magic show and hotdogs be covered as this is carryover from last year. Will discuss more at upcoming meeting.
- h. Andrea motioned to fund the Buddy Bench for \$200. Amy Dieser seconded the motion. –Carried
- i. Discussion on the First Aid Kit. Andrea suggested at looking at a commercial kit and would require more funds possibly. Group discussion thought \$150 was too low and that we should fund to \$200. Daniell motioned to fund emergency kit up to \$200, Sheri seconded - Carried
- New Fundraising idea's
 - a. Next fundraiser will be Purdy's Chocolate. Sheri, Daniell and Andrea to organize
- Talk about changes to the bylaws Deferred discussion till next meeting.

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- 10. Next Meeting next meeting set for Tuesday, November 3 @ 6:30 p.m.
- 11. Adjournment at 8:10 PM by Randy