

**Lakeland Ridge School Advisory Council
Meeting Minutes
Wednesday, September 30, 2015, 6:30 p.m.**



Attendance:

Dwight Dibben, Chair	Vanda Sadilek	Terri Ackroyd
Andrea Cundliffe, Vice Chair	Kathleen Engel	Julie Hofman
Toni Januario, Treasurer	Darlene Christopher	Sheri Staigh
Karla Satchwell, Principal	Alain Dessureault	Jen Callicott
Melissa Kerr, Assistant Principal	Sherry Smith-Miranda	Amy Dieser
Annette Hubick		

The meeting was called to order by Karla Satchwell at 6:45 p.m.

1. Introductions and Opening Remarks

Introductions around the room.

2. School Council Executive Elections, Karla Satchwell

The following were elected for the 2015-16 school year:

Chair –Dwight Dibben (self nominated, seconded by Andrea Cundliffe, acclamation)
Vice Chair – Andrea Cundliffe (self nominated, seconded by Dwight Dibben, acclamation)
Secretary – no nominations, vacant
Treasurer – Toni Januario (nominated by Jen Callicott, seconded by Amy Dieser, acclamation)
Dwight assumed the chair position to run the remainder of the meeting

3. Approval of/Additions to the May 2015 Minutes

The minutes were not available in print; approval was carried over to the next meeting.

4. Approval of/Additions to the September 2015 Agenda

Sheri Staigh made a motion to approve the September 2015 agenda. Second: Andrea Cundliffe. Carried unanimously.

5. Reports

Staff / Leader in Me Update, Mellissa Kerr

- A new Lighthouse Team has been formed for this school year
- Week of Welcome (organized by Lighthouse Team) was very successful
- Monthly assemblies are being planned, each with a Leader in Me Habit profiled. Each grade will be responsible for an assembly
- A new “Habit 8” has been added for junior high focus – Find Your Voice

School Administration Report, Karla Satchwell

- Professional Development Day on Oct 9; half the day will be spent with Holy Spirit
- Remembrance Day assembly will be Nov. 6; parents are welcome
- Nov. 15-21 is Provincial Bullying Awareness Week; planning is in progress
- Looking to offer more time flexibility for upcoming Parent-Teacher conferences
- Investigating other options for Christmas season (due to gym attendance limitations, issues with concerts on multiple nights, etc.). One option being considered is a Christmas Family night followed by a spring concert held outside the school
- Working with central to address high temperatures in the portable classrooms, not only for LLR but for all of EIPS. LLR cost for a/c for all 6 classrooms is ~\$40K

- Information on emergency procedures and drills was emailed for parents
- As follow-up to a parent question, Karla updated that administration is looking at putting more adult lunch supervision in the grade 3/4 classrooms

EIPS Trustee Report, Dwight Dibben for Trina Boymook

- Trina is travelling this week therefore Dwight read out an update she provided:
 - On August 27 the Board elected its Chair (Trina Boymook) and Vice Chair (Harvey Stadnick)
 - Trina attended two of the pre-budget consultations held by our 3 local MLAs. It was positive to hear that Education will be a priority in the Fall Budget. Also a priority is school capital projects.
 - EIPS will again participate in the Grade 3 SLA (second year of the pilot)
 - The Board hopes to be in a position soon to announce the location of the new Sherwood Park Schools. The request is on the Minister's desk
 - Trina attended a meeting with the Minister on Sept 28 along with our Superintendent. The Minister is meeting with Boards to talk about implications of the delay in the Education Act, restoring stability as this government sets out a roadmap to a balanced budget and major funding priorities: to include capital projects.

Parent Action Society, Sheri Staigh and Terri Ackroyd

- Terri gave an update on hot lunch for 2015-16
- The system and volunteer requirements have changed this year. This was done to streamline the process after observing other schools (cash and cheques eliminated)
- With new system, items will come labeled with the student's name and grade
- Have a volunteer base of 53, capping volunteers per lunch at 15
- Parents will be able to order for the second half of the year in January (using same online system).

Financial Report, Toni Januario

- Starting 2014-15 the balance was \$337. School Council received \$750 from the Parent Action Society. School Council spent \$415 on two staff appreciation events. Subtracting bank fees, the closing balance at the end of 2014-15 was \$642
- Toni Januario moved for an acceptance of the report as read, seconded Sheri Staigh. Carried unanimously.

6. New Business

2015-16 School Council Meeting Schedule, Dwight Dibben

- Dwight made a proposal to change the School Council meeting date from the 3rd Wednesday to the 4th Monday of every month. A handout detailing the new proposed meeting dates was available for all attendees
- Sheri Staigh, vice chair of PAS, will be unable to attend Monday meetings. Written updates or an alternate representative for PAS is acceptable.
- Andrea Cundliffe made a motion to move the meeting date as outlined in the proposal, seconded Amy Dieser. Carried.
- School administration will send a syndervice out the Sunday night prior to remind parents of the meetings. Administration can also email parents a few days prior to each meeting with the agenda topics.

7. Roundtable / Items for Future Meetings, Dwight Dibben

- Dwight reminded parents that there are certain topics covered every year (such as SLA / PAT results, Accountability Pillar results, etc.)
- Suggestions for other meeting topics can be emailed to LLRSchoolCouncil@gmail.com
- A brief discussion was held about the need for School Council to have a financial account (rather than PAS just paying directly for sponsored activities). This may be a future meeting topic

Next Meeting Date/Adjournment:

The next meeting is October 26 at 6:30 in the school library. The meeting was officially adjourned at 7:55 p.m. Motion: Sheri Staigh. Second: Annette Hubick. Carried unanimously.