

Duties of the Chair

- Chairs all Society meetings held during the year.
- Prepares in consultation with the Principal an agenda for the Society meeting.
- Works to assist the various co-ordinators and committees where needed.
- Has been an active elected Officer of the Lakeland Ridge Parents Action Society for at least one year*.
- Submits Society renewal forms.
- Prepares and submits year end report.
- Acts as a Liaison with the school council

*with the exception of the first year of organization