



MEETING MINUTES

Lakeland Ridge Parent Action Society

Tuesday October 12, 2021, 7:30pm | Meeting called to order by Michelle Lyster, Chair

In Attendance

• Mr. Huculak, Principal	• Kathi Engel, Treasurer & Hot Lunch Coord.
• Alexandra Candler, Assistant Principal	• Kerri Holmes, Secretary
• Kerri Williams, Assistant Principal	• Kim Heit (Director at Large)
• Michelle Lyster, Chair	• Parents (3) Teresa Bladon, Terri Ackroyd, April Childs
• Amy Dieser, Vice-Chair	

Welcome, Agenda & Introductions

- The Board, Administration and parents were introduced.

Agenda & Approval of Minutes

- Motion to accept October Agenda as presented made by Michelle Lyster. Seconded by April Childs. Carried.

Election of the PAS Board

Jeff Huculak reviewed each of the positions then called for nominations. The following nominations occurred:

- Chair: Amy Dieser nominated Michelle Lyster; Michelle accepted the nomination. All in favor. Carried.
- Vice-Chair: Michelle Lyster nominated Amy Dieser; Amy accepted the nomination. All in favor. Carried.
- Treasurer: Michelle Lyster nominated Kathi Engel; Kathi accepted the nomination. All in favor. Carried.
- Secretary: Kim Heit nominated Kerri Holmes; Kerri accepted the nomination. All in favor. Carried.
- Director-at-Large (3): Kerri Holmes nominated Kim Heit; Kim accepted the nomination. Kathi Engel nominated Teresa Bladon. Teresa accepted the nomination. Kerri Holmes nominated April Childs; April accepted the nomination. All in favor. Carried.

Financial Report

- Year-end financials done
- No significant fundraising last year due to Pandemic
- Spent the casino money as required, going to Chrome Books and charging carts.

- Staff appreciation was the other significant expense
- Overall spent \$35K in 2020-2021.
- \$21,600 in funds on hand this year to date
- Budget in draft; current general expenses are targeting \$8K
- Annual Financial Statement for year is ready for audit; Kim Heit and Kerri Holmes will do the audit this year.

Fundraising Updates

a. Hot Lunch Report

- Kathi Engel is this year's hot lunch coordinator; Terri Ackroyd will support
- First round of hot lunch pulled in \$18K in orders (not including expenses); this year we will be short 2 sessions of hot lunches due to starting in October instead of September.
- Approximately 20 volunteers signed up; email reminder of proof of vaccination or negative test.
- Hiccup in getting sign-up form to junior highs; Kathi resolved
- First hot lunch is October 25; Kim will continue to do the shopping for the miscellaneous hot lunch supplies
- Motion to approve up to \$500 for hot lunch coordinator supplies for the year. Seconded by April Childs. All in favor. Carried.

b. Loyalty Card

- Orders need to be in this Friday, October 15. Vendor will distribute all the cards.
- 29 have been sold to date (approx. \$450).

c. Little Caesars

- Discussed logistics of distribution; pandemic protocols can be managed
- Michelle will get more details from vendor to determine if this is feasible this year

d. Grants

- a. Drama group applied for Dow grant

New Business

- a. PAS donated \$1000 to the Fun Run Club for both Fall and Spring 2021 – 2022 season
- b. Leader In Me subscription cancelled due to significant cost increase this year
- c. Mr. Huculak will discuss outdoor classroom and space opportunities with Mrs. Rice
- d. Staff Appreciation
 - \$1324 spent last year
 - Motion to approve \$1500 for staff appreciation for the year. Seconded by Terri Ackroyd. All in favor. Carried. April Childs will take lead on this initiative.

Adjournment

- Next PAS meeting Tuesday, January 11, 2021 @ 7:30pm

Meeting adjourned at 8:50pm

Parent Action Society Contact

Email: llrpsachair@gmail.com

Website: <https://www.lakelandridge.ca/parents/parent-action-society>