

| Agenda Item                                 | Highlights & Motions   |
|---|--|
| <b>Welcome and Introductions</b>            | Lyndsay Arndt called the meeting to order at 6:46 p.m. She welcomed everyone and attendees introduced themselves.<br><b>Attendance list:</b> Mandy Isaac, Michelle Lyster, Daniell Witzke, Sheri Staigh, Kathryn Piercey, Bruce Meldrum, Lyndsay Arndt, Heather Leung<br><b>Board Trustee:</b> Annette Hubick<br><b>School Administration:</b> Aaron Tuckwood, Melissa Kerr, Ryan Marshall,<br><b>Teacher Representative:</b> Susan Cooksley<br><b>Guests –</b> Angie Undheim (KEYS) |
| <b>School Council Executive</b>             | <b>2017-2018 School Council Executive</b><br>Chair – Lyndsay Arndt<br>Vice Chair – Mandy Isaac<br>Secretary – Bruce Meldrum and Jeff Moore   |
| <b>Appointment of Minute Taker</b>          | Bruce Meldrum to take minutes for this meeting   |
| <b>Review of Agenda</b>                     | <b>Agenda</b> approved with one additional item added – Teacher Appreciation Day item 8.d.   |
| <b>Review of Previous Minutes</b>           | <b>Previous Minutes approved</b>   |
| <b>Board Trustee Report</b>                 | <b>Annette Hubick delivered her report</b> <ul style="list-style-type: none"> <li>• Annette provided her own notes regarding recent Trustee and board activity – attached at end of minutes</li> </ul>   |
| <b>COSC/School Council Executive Report</b> | <b>Annette Hubick</b> attended last COSC meeting and reported that resources were shared regarding upcoming educational opportunities for parents and students – see attached list of 2018 opportunities with hyperlinks.  |
| <b>Administration Report</b>                | <b>Ryan Marshall reported</b> <ul style="list-style-type: none"> <li>• Staffing updates.</li> </ul>  |

|                                     |   |
|-------------------------------------|---|
|                                     | <ul style="list-style-type: none"><li>○ Mrs. Moravec will return from maternity leave February 5, 2018. Mrs. Peters last day of coverage for said leave will be February 2, 2018.</li><li>○ Mrs. Cutforth will return from maternity leave February 5, 2018. Mrs. Lovell’s last day covering said leave will be February 2, 2018.</li><li>○ Mrs. Reinbold will be on a leave from January 30 until Spring Break 2018. Mrs. Lovell will cover this leave in grade 3.</li><li>○ Mrs. Moscarella has been hired with EIPS as a substitute teacher and will be vacating her EA position effective January 19, 2018. Trisha Weurch will take over the EA position effective January 22, 2018.</li><li>● Funding<ul style="list-style-type: none"><li>○ School received an “Evergreen” correction of \$21,000. LLR added \$6,000 from their budget and will be replacing 90 Chrome Samsung books with new ones as the Samsung books will not be supported after March 2018.</li></ul></li><li>● ECS Registration<ul style="list-style-type: none"><li>○ 29 Kindergarten registrations received already.</li><li>○ Option of Monday/Thursday or Tuesday/Friday with variable Wednesdays</li><li>○ Calendar available online</li></ul></li><li>● Miscellaneous<ul style="list-style-type: none"><li>○ Grade 6 group attending LEGO Robotics event at NAIT with Mr. Lobe</li><li>○ January 26/27 LLR will host a junior basketball tournament</li><li>○ Shrek musical to be performed at Festival Place February 5-8</li><li>○ Teachers Convention February 8-9</li><li>○ March 17 – LLR to host a Grade 5/6 basketball tournament with an opportunity to host a concession as well (PAS to look into the concession opportunity)</li><li>○ Cancelled field trips due to inclement weather are being rescheduled</li></ul></li></ul> |
| <b>Parent Action Society Report</b> | <b>Michelle Lyster reported</b> <ul style="list-style-type: none"><li>● Next meeting set for February 1, 2018 at 7:30 at LLR Library<ul style="list-style-type: none"><li>○ To discuss what to do with money earned at Casino fundraiser</li></ul></li><li>● Little Ceasars fundraiser is under way with opportunity to “pie face” Mr. Tuckwood, Miss Kerr and Mr. Marshall depending on school wide sales</li><li>● Hot lunch volunteers have increased in number<ul style="list-style-type: none"><li>○ Anticipated that there will be a hot lunch every Monday in June</li></ul></li></ul>   |

|                     |  |
|---------------------|--|
|                     | <ul style="list-style-type: none"> <li>• ALL PAS positions have been filled – Volunteer coordinator is Tyler Rowan</li> </ul>  |
| <b>KEYS</b>         | <p><b>Angie Undheim</b> delivered her report – see attached</p> <ul style="list-style-type: none"> <li>• Upcoming education opportunities discussed including CyberWorld January 22, 2018 at St. Theresa school at 6:30 and the potential for LLR to host a session on Vaping.</li> </ul>  |
| <b>Old Business</b> | <p><b>School Council Bylaw Revision brought forward by Lyndsay Arndt</b></p> <ul style="list-style-type: none"> <li>• Sample of Operating Procedures distributed for review</li> <li>• The procedures would be an option to replace the current bylaws and would be potentially easier to work with than current bylaw system</li> <li>• Feedback to be provided to Lyndsay prior to next meeting.</li> </ul>  |
| <b>New Business</b> | <p><b>LLR Movie Night</b></p> <ul style="list-style-type: none"> <li>• Mandy Isaac to meet with Ryan Marshall to pick a date and a movie as a community builder</li> <li>• Update to be provided at next meeting</li> </ul> <p><b>Teacher Appreciation Day – Mandy Isaac</b></p> <ul style="list-style-type: none"> <li>• Set for February 12, 2018</li> <li>• Cobbs Bakery to provide baked goods and Tim Hortons coffee will be purchased and provided.</li> </ul> <p><b>Attendance Boundaries – Ryan Marshall</b></p> <ul style="list-style-type: none"> <li>• Looking at potential enrollment for 2018/2019 with the new boundaries would put LLR at 582 to 804 students, dependent on a number of variables.</li> <li>• School capacity is 880, optimal number is 810 and current enrollment for 2017/2018 is 740</li> </ul> <p><b>Online Pre-enrollment – Ryan Marshall</b></p> <ul style="list-style-type: none"> <li>• Emails to be sent out to parents of currently enrolled students on March 1 with a link to indicate which school the child/children will attend next school year.</li> <li>• School administration should have a good idea by Spring Break what the enrollment will look like for 2018/2019 school year.</li> <li>• These emails will also be used for Data Verification purposes, taking the place of manually filling out demographic forms at the start of the year.</li> </ul> |
| <b>Next Meeting</b> | Tuesday February 13, 2018 at 6:45 in the LLR Library.  |
| <b>Adjournment</b>  | Meeting adjourned at 8:17 PM.  |

# Trustee Report

## Trustee Report to School Council – January 2018

Ended November with 3 full days of **school results reviews**. They were very enlightening and there is some great work being done out there. I was struck by how much thought and effort school staff put into the education of all students and encourage everyone to read their own school's plan update.

Bill 24: An Act to Support Gay-Straight Alliances and Bill 28: The School Amendment Act received **Royal Assent**. None of Acts changes will be having a significant effect on the way EIPS operates; however, the transportation funding issue and review of the 2.4 km walk limit remain to be seen. The Minister stated that stakeholder consultation would take place in the new year and EIPS is ready to respond. Make no mistake, the total funding will not change so if funding is increased in one area, it will be decreased in another.

### At the November board meeting:

- the board voted to approve the discontinuation of noon hour bussing because it was no longer financially viable. As a result, the board approved the motion to only offer full-day, alternating day kindergarten throughout the division so that all students would have the opportunity to attend kindergarten at the school to which they'd be designated for grade one.
- The board voted down a motion to discontinue providing free bussing to "hazard" students for whom we do not receive government transportation funding.
- The board approved a revision to Section 3 of *Policy 17, Student Transportation Services*, which discontinues eligibility for students taking the International Baccalaureate program;
- The Board approved the EIPS 2017-18 fall budget for the period of Sept. 1, 2017 to Aug. 31, 2018. The 2017-18 operating budget was originally approved by the Board on May 29, 2017. Annually, in the fall, the budget is updated to account for current information regarding enrolment numbers, revenue changes, staffing, expenses and planned reserve spending. In total, the Division's 2017-18 operating budget is \$207.2 million, which includes a \$4.9-million draw from its operating reserves. The reserves being used will support EIPS students and staff through the funding of an early learning program, student achievement initiatives, professional learning opportunities and various one-time expenses such as new school startup costs not covered by Alberta Education, new curriculum supports and the replacement of aging school equipment.

On December 4<sup>th</sup> I attended a **PD session** on Mental Health and Social Media—I picked up a couple good pointers there that I'd be happy to share with you after the meeting.

At the **December Ed Committee meeting**, the board received updated designs from the Wye replacement school architects, which definitely reflected a lot of the public comments received at the open houses and on the surveys. The next round of public consultations is scheduled for Tuesday, February 13<sup>th</sup> and Wednesday, February 21<sup>st</sup>.

We also reviewed the results of the calendar survey, which revealed a significant majority of the 7622 respondents preferring a

November break over a pre-Labour Day return to classes.

- 64% parents
- 92% teachers
- 89% students
- 71% total

We were presented with calendars that reflected each of those options. Trustees looked at them and saw that there were opportunities to incorporate some of the suggestions found in the survey comments.

On December 12<sup>th</sup>, I chaired my first **Teacher Board Consultation Committee** meeting. The meeting served to clarify issues, generate solutions, improve processes and offer explanations about the rationale of certain processes or administrative procedures. Many topics were discussed including the school calendar and the onerous field trip process. As the ATA representative on the committee stated, teachers in other parts of the province are envious of this unique opportunity for teachers to talk face to face with trustees and senior administrators.

**On December 19<sup>th</sup>**, EIPS trustees met with our EICS counterparts and Strathcona County Council. Agenda items included: the Municipal Development Plan, school sites, school zones and background information about both divisions.

At the **December 20<sup>th</sup> board meeting** the board approved the proposed calendars for the 2018-19 and 2019-2020 school years. We could not approve a 2020-21 calendar because the government has not yet released the diploma exam dates, but it should be noted that in 2019, Labour Day will fall on September 7<sup>th</sup>. This will make it impossible to start after and maintain fall break and will likely mean a return on September 1<sup>st</sup>.

January 11 & 12, the board went on a **2-day retreat** in Vegreville where we discussed many issues such as:

- The next division education plan, which will now span four years. We began work on the mission and values statements that will guide the plan.
- Transportation fees and service
- Academic programming
- Grade configurations

We did establish an Advocacy Committee to take a more strategic approach and not put everything on the board chair. I will be sitting on this committee and we will be meeting at the end of the month to establish our terms of reference.

**Kindergarten registration** opened at 6:00 p.m. on January 15<sup>th</sup> and over 500 registrations were received in the first 24 hours. This same online system is going to be used for all remaining grades with the new "**Pre-Enrollment Process**".

Annually, all EIPS families will pre-enroll their child for the following year. Each student will have the option to enroll at their designated

school or select a non-designated school they want to attend—approval to attend a non-designated school is based on space. The process also requires users to verify all the student's information on file, such as addresses and contact information. The goal: Improve planning for both EIPS families and school's administration. The bonus: less forms for parents to complete that first week of school. The pre-enrolment and data-validation process for the 2018-19 school year takes place March 1-15.

The **next board meeting** is on Thursday, January 25, 2018

## Parent Information Sessions 2018

Saffron, EICS EIPS and Strathcona County KEYS is offering this session: • January 22, 2018 6:30-8:00 – St Theresa Catholic School Theatre – Cyberworld – A Caregiver's Guide to Raising Healthy Digital Citizens

Eastern Edge RCSD is providing the following sessions in Sherwood Park and Fort Saskatchewan this winter/spring:

- January 30, 2018 6:00-7:30 – Salisbury Comp (Sherwood Park) - [Breaking the Cycle of Anxiety: A Step by Step Approach](#) (K-12) *Adults only*
- February 7, 2018 6:00-7:30 – Our Lady of Perpetual Help (Sherwood Park) [Technology and the Teenage Brain](#) *Parent and Teens (Grades 7- 12) are encouraged to attend together*
- February 28, 2018 6:00-7:30 – St John XXIII Catholic School (Fort Saskatchewan) [Supporting Self-Regulation in Elementary School Students](#) (K-6) *Adults only*

- March 1, 2018 6:00-7:30 – ABJ (Sherwood Park) **More than Just a Bad Day: Understanding Depression and Self –Injury** (Grades 7-12) *Adults only*
- March 21, 2018 6:00-7:30 – Rudolph Hennig Junior High (Fort Saskatchewan) **More than Just a Bad Day: Understanding Depression and Self –Injury** (Grades 7-12) *Adults only*
- April 18, 2018 6:00-7:30 – Pine Street Elementary (Sherwood Park) **Keeping Scattered Kids on Track: Supporting Children and Adolescents with ADHD** (K-12) *Adults only*
- May 22, 2018 6:00-7:30 – St John Paul II Catholic School (Fort Saskatchewan) **Test Anxiety: Strategies for Success** *Parent and Teens (Grades 7-12) are encouraged to attend together*
- May 31, 2018 6:00-7:30 – Salisbury Comp (Sherwood Park) **Test Anxiety: Strategies for Success** *Parent and Teens (Grades 7-12) are encouraged to attend together*

January 16, 2018

## **KEYS Report (January Parent Council – Lakeland Ridge)**

The focus in December was on the 12 Days of Wellness. This involved 12 days of activities that took place of the lunch hour and focused on specific mental wellness messaging. One lunchtime activity was mindful coloring and the message on the morning announcements was that science has proven coloring reduces stress levels.

In January, Erin is focusing on stigma (in recognition of Bell Let's Talk Day on January 31<sup>st</sup>). The grade 7's are talking about 5 simple ways to help end the stigma, the grade 8's are talking about the ways they can help to support a friend and grade 9's are talking about the ways they can shape "their space" at school that will help to promote good mental health.

Cyberworld: A Caregiver's Guide to Raising Healthy Digital Citizens presentation is on January 22, 2018 from 6:30 p.m. – 8:00 p.m., followed by a Q & A. Presentation highlights will be posted on the KEYS webpage [www.strathcona.ca/KEYS](http://www.strathcona.ca/KEYS).

Alberta Health Services Caregiver Education Series are being offered at different locations in Sherwood Park and Fort Saskatchewan between January – May 2018.

Vaping presentation interest? Dates and times.