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| **Agenda Item** | **Highlights & Motions** |
| **Welcome and Introductions** | Lyndsay Arnd called the meeting to order at 6:45 p.m. She welcomed everyone and attendees introduced themselves.  **Attendance list:** Annette Hubick, Sherri Staigh, Sherry Smith-Miranda, Kathryn Piercy, Heather Leung, Jen Calicott, Dinene Yaniw  **Board Trustee:** Trina Boymook, Angie Udheim  **School Administration**: Ryan Marshall, Mellissa Kerr, Aaron Tuckwood  **Teacher Representative**: John Murphy |
| **Appointment of Minute Taker** | Chair volunteered to take minutes for this meeting |
| **Review of Agenda** | ***Motion*** *to approve**the agenda as presented.* ***Carried by consensus*** |
| **Review of Previous Minutes** | ***Motion*** *to approve**the minutes of September 27 as presented.* ***Carried by consensus*** |
| **Administration Report** | **1. Read-in week**   * Great success, even though a short week * JR high students went t Indigo to pick new books for library.   **2. Library Design**   * Over fall break * More functionality with common space area outside of library   **3. Leader in Me**   * Need staff training   Melissa Kerr- trainer 3.0   * Admin to be trained * ? could we have a parent training session as well   **4. Parent Teacher Interviews**   * After 1st report card * 10 min slots- no celebration of learning * Next set of interviews before March report cards   **5. Halloween**   * Need to be mindful of being respectful in how students dress and the accessories that they bring.   **6. Vitra Training**   * Ryan outlined what the training entailed and steps around Fair Notice |
| **Board Trustee Report** | **Trina Boymook delivered her report**  • Letters will be going to out to families that live in the affected areas by the June 15, 2017 Sherwood Park Boundary decision. You will be receiving a letter along outlining how the decision affects you with a flow chart to assist with understanding options that maybe available to families.  • The survey for the 2018/19 calendar will be coming out at the end of the month. Public will have a two week window of time to respond. The feedback received will guide the building of the calendar options that the Board will review at the December committee meeting prior to a decision being made at the December  Board meeting.  • Junior high students will be able to access their report card digitally next month. There is no change to the report card other than it can be accessed through powerschool. Percentages will still be used for the core subjects and letter grades are used for complementary courses.  • We would like school councils to have conversations about the following. These questions were shared at the Committee of School Councils and representatives have been asked to have these conversations at their school council meeting. It is expected that they will return to share their school council's thoughts at a future  meeting.  As it relates to fees  *1. What makes up your fees?*  *2. Are you in favour of fees?*  *3. What would you be willing to pay or give up?*  As it relates to field trips:  *1. How many field trips is enough?*  *2. Should there be a minimum and maximum?*  *3. Can families afford to pay for all of these?*  As it relates to sports teams:  *1. How many tournaments is enough?*  *2. Should there be a maximum?*  *3. What is the role of schools with teams?* |
| **COSC/School Council Executive Report** | **Lyndsay Arndt delivered her report.**  Attended first COSC meeting and mixer.  Major discussion item Bill 1 ( will be touched on later in meeting) |
| **Parent Action Society Report** | None at this time. |
| **KEYS Presentation** | Presented different seminars/courses to attend that deal with teens.  The KEYS tab moved on the website and it now located on its own |
| **Old Business** | **a. Bylaw Revision**  Upon review, Chair recommended to move to a set of operating polices vs. current bylaws.  Template available from ASCA and will present that template at next parent council meeting.  **b. Events**  Planning 1 school spirit event- potentially a movie night- in the new Year  Discussion around helping leadership classes with events they may choose to put on.  In talks with Holy Spirit Parent Council chair to see if we can coordinate a joint parent event.  **c. School Council Calendar**  No meeting in December  Dates listed on the Parent Council section of the school website. |
| **New Business** | **a. School Fees Q and A**  As outlined in the Trustee’s report, many questions are being posed to parents to get feedback regarding cuts to school fees.  Discussion ensued around these topics and will have a more in-depth discussion at the next parent council meeting.  **b. Yearbook**  Parent feedback provided- very minimal elementary presence in the candid shots and sections.  Administration will take to yearbook class for review  **c. Drama Grant**  Drama department received $10,000 grant from Strathcona County.  Money will be used to build capacity in the program- tangibles/capital purchases |
| **Next Meeting** | November 21, 2017. LLR Library |
| **Adjournment** | *Motion to adjourn:* ***Sherry Staigh. Second: Jen Calicott. Carried.*** |