| **Agenda Item** | **Highlights & Motions** |
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| **Welcome and Introductions** | Annette Hubick called the meeting to order at 6:32 p.m. She welcomed everyone and attendees introduced themselves.**Attendance list:** Karen Dunham, Elaine Wigston, Kristine Haug, Lyndsay Arndt, Annette Hubick, Terri Ackroyd, Jesssica Meldrum,Lauree Lafreniere, Amy Dieser, Mandy Isaac, Toni Januario, Michelle Lyster, Sherri Smith- Miranda**Board Trustee:** Trina Boymook**School Administration**: Ryan Marshall, Melissa Kerr, Aaron Tuckwood **Teacher Representative**: John Murphy |
| **Appointment of Minute Taker**  | Lyndsay Arndt volunteered to take minutes for this meeting  |
| **Review of Agenda**  | Mr. Marshall will address school fees and injury reporting policy first as he needs to leave at 7pm. Aaron Tuckwood and Melissa Kerr will complete the admin report. ***Motion*** *to approve**the agenda as presented: Kristine Haug.* ***Second:*** *Jessica Meldrum.* ***Carried*** |
| **Review of Previous Minutes**  | ***Motion*** *to approve**the minutes of February 21, 2017 as presented: Jessica Meldrum.* ***Second:*** *Kristine Haug.* ***Carried*** |
| **School Fees** | **Per provincial regulation, Mr. Marshall presented school fees to school council.*** Projected fees shown on projector to group for 2017/18
* Discussion around difference between Elementary vs Jr. High
* Explained and outlined fee increases or decreases.
* Goal is to keep fees the same or decrease
* The intention is to clearly communicate all fees and associated costs of the various options and clubs so that families can make informed decisions about selection and participation.
* Parents should note that some courses have two separate cost line items (EIPS reporting requirements to separate field trips and supplies/materials.)
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| **Student Injury Reporting Policy** | **For information (Mr. Marshall)*** There is no formal injury reporting policy
* Staff has been directed to always report head injuries to parents.
* Any other injuries are left to discretion of the teacher/administration.
* If in doubt, teachers are to notify parents.
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| **Keys Program Presentation** | **Powerpoint presentation Highlights*** Offered by Strathcona County Community Services with funding from Alberta Health Services.
* Junior High focus
* Postiive Mental Health vs just Mental Health
* Increase in academic gains with + mental health program
* Social Emotional Learning- 5 components
* How keys works- works collaborativley with staff, parents and students
* Not individual child focused; it is an overall, blanket-approach program..
* Potentially moving to new schools in 2017/18 and try to rotate every 3 years.

**Discussion:*** Why Junior High centred? Mental health focused ( AHS directive), initally addressed with transitioning into grade 7, then expanded to grades 8 and 9.
* Next steps- sending out info to school ( after spring break), invitation to meet with Admin and parent councils.
* General concensus amongst parents was that they would support school admin pursuing bringing the KEYS program to LLR.
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| **Adminstration Report** | **Staffing Update*** Grade 3 teacher coming back from leave - Terri Reinbold
* 2 new EA’s gr 3 and 5
* New EA for enhanced ECS- starting this year
* Mr. John Murphy, grade 6 teacher, has agreed to serve as the teacher representative on school council for the remainder of the year.

**Junior High Options Survey*** Staff has been working at increasing student response. Drop dead date- April 22.

**LLR TV*** Back up online- Mrs. Rice working out blocks of time for her to lead this program.
* Students in grade 5-7 are involved in production.
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| **Board Trustee Report** | **Trina Boymook delivered her report** * The public open house for the Sherwood Park Boundary Review were held February 8 and 16. The Board will be reviewing the feedback in early April. The dates for the next round of public consultations will be held April 19 and 25.
* The Provincial budget came out March 16. Fees and budget allocations will be approved at the April 20th board meeting. Over the past years, the board has used reserves to make up shortfalls in the operating budget. It will not be able to do so for the 2017/2018 budget. The board has been working on a plan to reduce its costs with the intent to protect the classroom.
* On March 2nd, 2017, the government gave first reading to Bill 1 Act to reduce school fees. There are two specific things that are being eliminated: transportation fees charged for students who attend their designated school and live to 2.4 kilometers or more away from their designated school, and instructional supplies and materials fees. EIPS doesn't charge a fee for those students who attend their designated school and live more than 2.4 kilometers from the designated school so the bill has no impact in this area. EIPS Learning Resource fee does fall under Bill 1 and will be eliminated if the bill passes. Currently the Learning Resource fee for ECS is $25, Elementary $50, Junior High $55, and High School $120. The government is offsetting the elimination of these fees for next year but future plans are unknown.
* Deadline for boundary exemption requests is April 7th. No late submissions will be accepted.
* At its March 16th meeting:
	+ The board approved a motion to close Ministik school and also passed a motion to set their attendance boundaries to be Fultonvale Elementary/Junior High as of July 1, 2017.
	+ The board approved its three-year capital plan. Its number one request is the Wye replacement school. It will be a 600, K-6 school located in Heritage Hills. The second request is modernization of Sherwood Heights. School boards are required to submit their three-year Capital plan to Alberta education by April 1st of each year.
* March 21, 2017, the board received news that it has received its request for the Wye replacement School This moves Sherwood Heights to number one on the list.
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| **COSC/School Council Executive Report** | **Annette Hubick delivered her report.****Nutrition Policy**Tracy Muth, the lead on this project from EIPS central office, sent a summary of the parent/school nutrition meeting and a draft revised policy. The biggest change to note is a shift from “must” to “encourage.” It will then be in the Superintendent’s hands.***Question:****Do you know when the Superintendent will make his final decision?* ***Answer:*** No timeline was given, but Annette will ask the question at the next COSC meeting.**Temperature in Portables**Annette noted that the report on the division-wide review of portables by the Facilities department was originally due in November. This report was deferred to December and then again to April. Annette sent a reminder to board chair Trina Boymook about the April date. Boymook advised that the topic is slated to be on the April Education Committee’s agenda, but the agenda hasn’t been finalized.  |
| **Parent Action Society Report** | **PAS chair Michelle Lyster delivered the report.*** $2200.00 made from Little Caesars fundraiser.
* Concerned about shortfall in parent volunteers and the load this places on the few who always step up as well as possible impact of EIPS nutritional policy on hot lunch.
* No plan for additional fundraisers for this year
* Next meeting May 31
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| **Old Business** | **Parent Teacher interviews*** General concensus was that current elementary format does not allow for private, candid conversations with the teacher. Parents want meaningful, assessment dialogue with teachers and to see their child’s work.
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| **New Business** | **Alberta School council association annual conference and Treasurer’s position*** ASCA Conference takes place April 28-30th.
* EIPS is paying for one person from each school council to attend and we thank the board for making this decision. This cost is $350
* Lyndsay Arndt wants to attend the whole conference and Annette Hubick is unable to attend the whole weekend but would like to attend the Saturday. This would cost $265. Another option: Hubick talked to ASCA and they would let us split up a registration amongst more than one of us, i.e., if someone wants to go to the Saturday evening banquet or the Sunday AGM (incl. meals). School Council currently has enough funds in its bank account to cover this expense and Hubick asked for SC to fund this additional registration.

***Motion*** *to send both Lyndsay Arndt and Annette Hubick to ASCA conference, with LLR parent council to pay up to 350.00 for 1 additional conference ticket: Kristine Haug.* ***Second****: Lauree Lafreniere.* ***Carried****.* |
| **Tabled items** | Agenda items 1) Discussion and vote for LLR SC position on proposed ASCA resolutions and 2) Discussion about Treasurer’s position and potential SC bylaw review, were tabled until a future meeting. |
| **Next Meeting** | 6:30 p.m., Wednesday, April 26, 2017. LLR Library.  |
| **Adjournment**  | 9:15 p.m.***Motion*** *to adjourn: Jessica Meldrum.*  ***Second:*** *Lauree Lafrenier.* ***Carried.*** |